GENERAL INFORMATION

Planning Commission

1. This is a five-member commission, with members serving two-year staggered terms. The normal expiration date for terms is June 30th.

2. Meetings are held at 7:00 p.m. on the second and fourth Tuesday of each month.

3. Attendance at one or more meetings is recommended of all applicants.

4. La Quinta residency is required.

5. Selection Process: The process of selecting individuals to serve on the City's boards, committees and commissions begins with an application. When an interested citizen submits a completed application for a position, the application is placed on file in the office of the City Clerk pending the selection of an interview date.

   The City Council prefers to interview all candidates for positions during a regularly scheduled City Council meeting. City staff will notify you as soon as the interview date is determined. The interviews are scheduled during the Business portion of the meeting which begins at 4:00. In preparation for the interview, it is recommended that candidates attend one or more board/commission meeting.

   The City Council is anxious to have the opportunity to talk with all applicants before making a final decision. If you find you are unable to attend the interviews, please notify the City Clerk, in writing, of the reason you cannot attend. Formal notification of appointments will be made by the City Clerk immediately following the Council's selections.

6. A Statement of Economic Interests will be required of all appointees prior to assuming the position and will be required to be filed annually. For a copy of the form or for additional information, contact cityclerk@la-quinta.org or 777-7002.

7. Attached herewith are the following documents:

   1. Application Form
   2. Enacting Ordinance
   3. General Rules

8. For additional information concerning this Commission, contact planning@la-quinta.org or (760) 777-7125.

CONTACT THE CITY CLERK'S DEPARTMENT FOR THE DEADLINE TO SUBMIT AN APPLICATION

YOU WILL BE NOTIFIED OF THE INTERVIEW DATE

Date:

CITY OF LA QUINTA
APPLICATION TO SERVE
ON THE
LA QUINTA PLANNING COMMISSION

NAME:

HOME ADDRESS:

(***Must be a La Quinta resident and eligible to vote in the City.)***

TELEPHONE: (HOME) BUSINESS:

EMAIL: FAX:

BUSINESS ADDRESS

IF EMPLOYED, LIST YOUR EMPLOYER AND POSITION(S) YOU HOLD_____

LENGTH OF RESIDENCE IN LA QUINTA:

HAVE YOU EVER ATTENDED A MEETING OF THIS COMMISSION?

Biographical sketch, including education, work experience, civic involvement and other background. Please be sure to include experiences relevant to duties of the position you seek.

APPLICATION, PLANNING COMMISSION
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Describe your knowledge of the functions, regulations, and procedures of the La Quinta Planning Commission.

What specific issues or problems face the La Quinta Planning Commission and do you have any suggestions to address those issues or problems?

What specific attitudes, skills and/or expertise do you think you have which would enhance the work of the La Quinta Planning Commission?

PLEASE RETURN THIS APPLICATION TO:

CITY CLERK DEPARTMENT
78-495 CALLE TAMPICO, LA QUINTA
P. O. BOX 1504, LA QUINTA, CA. 92247

THANK YOU FOR YOUR WILLINGNESS TO SERVE YOUR LOCAL GOVERNMENT

Submit Application

Chapter 2.29 PLANNING COMMISSION

2.29.010 Created.

Pursuant to Section 65100 et seq., of the California Planning and Zoning Law, there is established for the city a planning agency, consisting of a community development department, a planning commission, and the city council, acting in combination. The planning commission shall consist of five members, serving at the will of the city council, with such compensation as the city council may from time to time determine. The appointments shall be for two-year terms, with the exception that the initial appointments, to be effective in July, 1998, shall be for three members having two-year terms and two members having one-year terms. It shall have the powers, functions and duties prescribed in the Planning and Zoning Law, and in the La Quinta zoning ordinance and in this code and other local ordinances; provided, that it shall not exercise any direct contracting authority as specified in Section 65007 of the Planning and Zoning Law. (Ord. 331 § 1 (part), 1999: Ord. 318 § 1, 1998: Ord. 287 § 1 (part), 1996; Ord. 241 § 2, 1994: Ord. 9 § 1 (part), 1982)

2.29.020 Secretary, staff support, committees.

The commission shall be authorized to appoint and fix the membership of such number of standing and temporary committees as it may find expedient for the performance of its duties. The city manager shall appoint a person to act as secretary to the commission, and shall be responsible for providing the necessary staff support. (Ord. 331 § 1 (part), 1999: Ord. 9 § 1 (part), 1982)

2.29.030 Rules of procedure.

The commission shall follow such rules and regulations established by the city council for the conduct of its business which shall comply with Section 65804 of the Planning and Zoning Law. (Ord. 331 § 1 (part), 1999: Ord. 287 § 1 (part), 1996)

2.06.020 General rules regarding appointments, terms and vacancies.

A. Unless otherwise provided by law, ordinance, resolution, or unless by the very nature of a situation the provisions of this section may not be made applicable, all members of boards and commissions of the city shall be appointed for three-year terms commencing on July 1st of the year of appointment, and all members of a committee shall be appointed to terms as determined by the council; provided, that interim vacancies shall be filled by appointment for the unexpired term of the member replaced. These rules shall not, however, apply in regard to a newly established board or commission to which initial appointments are made on a staggered-term basis. Any term for a board, commission or committee may be extended by action of the city council.

B. Any member of a board or commission of this city may be removed from office at any time, with or without cause, by a majority vote of the city council. If a member absents him or herself from two consecutive regular meetings, or absents him or herself from a total of three scheduled meetings within any fiscal year, his or her office shall become vacant and shall be filled as any other vacancy. A board or commission member may request advance permission from the city council to be absent at one or more regular meetings due to extenuating circumstances, and/or may request the city council to excuse an absence after-the-fact where such extenuating circumstances prevented the member from seeking advance permission to be absent. If such permission or excuse is granted by the city council, the absence shall not be counted toward the above-stated limitations on absences.

C. Except as stated below in this subsection, all members of boards, commissions and committees of the city appointed by the city council shall be initially, and during their incumbencies, bona fide residents

and registered voters of the city, and no such member at or during such time shall be an employee of the city. Nonresident members serving on the historic preservation commission as of July 1, 2004, may continue to serve and may seek reappointment until such time as they resign or are replaced by action of the city council. The city council may appoint nonresidents as professional members to the historic preservation commission and/or a nonresident as the professional of architecture member of the architectural and landscaping review committee, when, in the judgment of the city council, there is a lack of applications from qualified residents of the city.

D. Unless otherwise provided by law, ordinance, or resolution of the city council, all members of boards, commissions, and committees of the city shall serve on only one board, commission, or committee at any given time in order to avoid simultaneous memberships. (Ord. 446 § 1, 2007; Ord. 407 § 1, 2004; Ord. 287 § 1 (part), 1996; Ord. 283 § 1, 1996; Ord. 237 § 2 (part), 1993)