



# City of La Quinta

P.O. Box 1504  
LA QUINTA, CALIFORNIA 92247-1504  
78-495 CALLE TAMPICO  
LA QUINTA, CALIFORNIA 92253

(760) 777-7000  
FAX (760) 777-7101

December 4, 2009

Dear Artist:

Artists have played a significant role in the history and development of the City of La Quinta which continues to this day through the efforts of La Quinta Arts Foundation. We sincerely appreciate you choosing to exhibit and sell your work in La Quinta for the benefits and beauty it brings our citizens.

One such benefit is a portion of sales tax you collect from patrons, which unless otherwise designated may not be remitted to the City. In order to locally capture those sales tax amounts, the City of La Quinta must be added as an additional address to your existing seller's permit from the State Board of Equalization. This will allow the State to monitor sales tax to be collected and distributed accordingly back to the City.

If you are an artist participating in the Arts Under the Umbrella the address to be indicated on your seller's permit should be: 78-100 Main Street, La Quinta, CA 92253 or if you are an artist participating in the Arts Festival the address to be indicated should be: **78-495 Calle Tampico, La Quinta, CA 92253.**

If you have any questions or require additional clarification, you may contact either the California Board of Equalization at (760)770-4828 or the City of La Quinta Finance Department, Missy Mendoza at (760)777-7060.

Thank you in advance for your cooperation in the above matter.

Sincerely,

John M. Falconer  
Finance Director

JMF:vlo





# City of La Quinta

Business License No. \_\_\_\_\_

## OUT OF CITY BUSINESS LICENSE APPLICATION FORM (VEHICLE) FOR BUSINESSES NOT LOCATED INSIDE THE CITY OF LA QUINTA (THIS LICENSE DOES NOT APPLY TO BUILDING CONTRACTORS)

BUSINESS LICENSE APPROVAL: APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_

1. Business Name: \_\_\_\_\_
2. Business Address: \_\_\_\_\_  
City/State: \_\_\_\_\_ Zip Code: \_\_\_\_\_
3. Mailing Address: \_\_\_\_\_  
City/State: \_\_\_\_\_ Zip Code: \_\_\_\_\_
4. Business Phone: ( ) \_\_\_\_\_
5. Owned by: Corporation: \_\_\_\_\_ Partnership: \_\_\_\_\_ Individual: \_\_\_\_\_
6. If Corporation or Partnership, Federal Tax I.D. is required: \_\_\_\_\_
7. Name of Owner or Officers and Title: \_\_\_\_\_
8. Type of Business \_\_\_\_\_
9. IF YOU ARE A FOOD VENDOR, DO YOU HAVE A COUNTY HEALTH PERMIT:  
 YES (If yes, please provide a current copy)  NO
10. La Quinta Seller's Permit (SBER sale number): \_\_\_\_\_
11. EVERY BUSINESS NOT HAVING A FIXED BUSINESS LOCATION WITHIN THE CITY OF LA QUINTA WHO DELIVERS TO LA QUINTA ANY SERVICES BY THE USE OF VEHICLES SHALL PAY A LICENSE FEE AS FOLLOWS:

Capacity	Rate per Vehicle	Number of Vehicles
Less than ½ Ton	\$15.00	_____
½ Ton to 2 Ton	\$25.00	_____
Over 2 Ton to 3 Ton	\$50.00	_____
Over 3 Ton	\$75.00	_____
<b>TOTAL LICENSE FEE DUE:</b>		_____

Please indicate below all vehicle license plate numbers that will be used in the business:

Vehicle License Plate Number	Vehicle Make/Model	Permit Number (Finance Use Only)
_____	_____	_____
_____	_____	_____
_____	_____	_____

I HEREBY CERTIFY that all information supplied by me is correct and any licenses required by the County, State or Federal Government have been issued to me and are in full force and effect.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Send Completed Form(s) to:

CITY OF LA QUINTA  
BUSINESS LICENSE DIVISION  
P.O. Box 1504  
La Quinta, CA 92247-1504  
(760)777-7000

CALIFORNIA STATE BOARD OF EQUALIZATION

SELLER'S PERMIT



ACCOUNT NUMBER

10/01/2008 SR Y EA 101-000001 00002 EHC

YOUR NAME

78-495 Calle Tampico  
LA QUINTA, CA 92253

Sample

NOTICE TO PERMITEE:  
You are required to obey all Federal and State laws that regulate or control your business. This permit does not allow you to do otherwise.

La Quinta Arts Festival

IS HEREBY AUTHORIZED PURSUANT TO SALES AND USE TAX LAW TO ENGAGE IN THE BUSINESS OF SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE LOCATION. THIS PERMIT IS VALID ONLY AT THE ABOVE ADDRESS.

THIS PERMIT IS VALID UNTIL REVOKED OR CANCELED AND IS NOT TRANSFERABLE. IF YOU SELL YOUR BUSINESS OR DROP OUT OF A PARTNERSHIP, NOTIFY US OR YOU COULD BE RESPONSIBLE FOR SALES AND USE TAXES OWED BY THE NEW OPERATOR OF THE BUSINESS.

Not valid at any other address

For general tax questions, please call our Information Center at 800-400-7115.  
For information on your rights, contact the Taxpayers' Rights Advocate Office at 888-324-2798 or 916-324-2798.

BOE-442-R REV. 15 (2-06)

A MESSAGE TO OUR NEW PERMIT HOLDER

As a seller, you have rights and responsibilities under the Sales and Use Tax Law. In order to assist you in your endeavor and to better understand the law, we offer the following sources of help:

- Visiting our website at [www.boe.ca.gov](http://www.boe.ca.gov)
- Visiting a district office
- Attending a Basic Sales and Use Tax Law class offered at one of our district offices
- Sending your questions in writing to any one of our offices
- Calling our toll-free Information Center at 800-400-7115

As a seller, you have the right to issue resale certificates for merchandise that you intend to resell. Conversely, you have the responsibility of not misusing resale certificates. While the sales tax is imposed upon the retailer,

- You have the right to seek reimbursement of the tax from your customer
- You are responsible for filing and paying your sales and use tax returns timely
- You have the right to be treated in a fair and equitable manner by the employees of the Board
- You are responsible for following the regulations set forth by the Board

As a seller, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a Board representative when requested. You are also expected to notify us if you are buying, selling, adding a location, or discontinuing your business, adding or dropping a partner, officer, or member, or when you are moving any or all of your business locations. If it becomes necessary to surrender this permit, you should only do so by mailing it to a Board office, or giving it to a Board representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with the Board, please contact the Taxpayers' Rights Advocate Office for help by calling toll-free, 888-324-2798 or 916-324-2798. Their fax number is 916-323-3319.

Please post this permit at the address for which it was issued and at a location visible to your customers.

STATE BOARD OF EQUALIZATION  
Sales and Use Tax Department

DISPLAY CONSPICUOUSLY AT PLACE OF BUSINESS FOR WHICH ISSUED

CALIFORNIA STATE BOARD OF EQUALIZATION

SELLER'S PERMIT



ACCOUNT NUMBER

10/01/2008 SR Y EA 101-000001 00002 EHC

YOUR NAME

78-100 MAIN STREET

LA QUINTA, CA 92253

*Sample*

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*Art Under the Umbrella*

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